

TENANCY APPLICATION

ADDRESS OF PROPERTY: _____

PERSONAL DETAILS

NAME: Mr/Mrs/Ms/Miss/Dr _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Email: Home: _____ Work: _____

Date of Birth: ____/____/____ Over 18 years: Y N Passport/Driver's Licence/Proof of Age No: _____

Number of Occupants: _____ Pets: _____ Next of Kin: _____

(Friend or family member we can contact in emergency)

Contact Number/s: _____ Address: _____

EMPLOYMENT DETAILS

Occupation: _____ Employer: _____ Contact: _____

Address: _____ Phone: _____ Period of Employment: _____

Previous Employer: _____ Phone: _____ Period of Employment: _____

Address: _____ Contact: _____

TENANCY DETAILS

Current Address: _____

Current Landlord/Agent: _____ Rent: _____ Phone: _____

Period of Tenancy: _____ Reason for Vacating: _____

Previous Address: _____ Previous Agent: _____

Phone: _____ Period of Tenancy: _____ Reason for Vacating: _____

BANKING DETAILS. Name of Bank: _____ Branch: _____

REFERENCES:

Reference: 1. _____ Contact Number/s _____

Reference: 2. _____ Contact Number/s _____

FREE UTILITY CONNECTION SERVICE



myconnect is a FREE and easy to use utility connection service



Yes, Please Contact Me

Interpreter required

Phone: 1300 854 478
Fax: 1300 854 479
Email: enquiry@myconnect.com.au
Web: www.myconnect.com.au

If this section is complete, I/we:

Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.



THE APPLICATION STATES THAT:

- a) The information given in this application is true and correct and this is a fundamental precondition of the owner entering into the Residential Tenancy Agreement.
- b) He/She is not bankrupt or insolvent.
- c) The premises have been inspected and any rental bond and initial payment of rent will be made in cash or Bankers Cheque.

Notice: Section 42A of the Property, Stock and Business Agents Act 1941 provides that an application to review a statement of claim or itemised account may be made to the to the Director – General of the Department of Fair Trading within 28 days after the statement of claim or itemised account is served on you.

Note: All identification must be sighted by the Agent &/or be photocopied & attached to this application, and all initial payments must be made by Bank Cheque or Cash.

RESERVATION FEE:

I, the applicant, acknowledge that the reservation fee of \$_____ is paid to reserve the premises from _____ to _____ subject to the APPROVAL OF THE LESSOR AND THAT IF I DO NOT PROCEED WITH THIS TENANCY I WILL FORFEIT THE FEE.

no claim on owner or agent should the premises be occupied by another (occupier)

ANY DEPOSIT REFUND OR PART THEREOF WILL BE PAID IN THE FORM OF CHEQUE MADE PAYABLE TO APPLICANT → NO REFUNDS IN CASH WILL BE GIVEN.

I, the Applicant, do solemnly and sincerely declare that I am not a bankrupt or an undischarged bankrupt and affirm that the above information is true and correct. I have inspected the above-mentioned premises and wish to take tenancy for such a period of _____ weeks, at a rental of \$_____ per week and that the rental to be paid is within any means. I undertake to a security bond as requested upon the signing of the lease.

I understand this agent is a member of Trading Reference Australia Pty. Ltd. (TRA), TICA and RPDATA and may conduct a reference check with that organization. I authorise this Agent to provide any information about me to TRA, TICA and Landlord/Video store and RPDATA for the purpose of that check and I acknowledge that this information may be kept and recorded by TRA, TICA and RPDATA .

I acknowledge that information provided to TRA by these authorities given by me may be available to:

- a) Real Estate Agents and Landlords to assist them in evaluating applications for lease
 - b) Video store to evaluate applications for Memberships.
 - c) Real Estate Agents, Landlords, Video stores and other persons or institutions for the purpose of locating me.
- Should this Agent transfer its agency business to another person, I consent to the new agent (and any further person to whom that business may transferred) taking any Steps which the former agent could have taken.*

Applicant's Signature: _____

Date: ____/____/____

Agent's Signature: _____

You Must Provide 100 Points Of Identification With Your Application:

40 POINTS:

- Drivers Licence (Australian)
- Passport (Australian or Overseas)

30 POINTS:

- Birth Certificate

20POINTS:

- Bank Statement (Australian or Overseas) Vehicle Registration
- ATO Tax Return Medicare Card Credit Card Bank ATM Card Council Rate Notice

10POINTS:

- Telephone Bill Electricity Bill Gas Bill Other Photo ID HSC/TAFE Certificate
- Current Payslip

ACCEPTANCE OF APPLICATION

To:
From:
Date:

**YOUR APPLICATION FOR TENANCY HAS BEEN ACCEPTED SUBJECT TO THE FOLLOWING BEING MET.
WE HAVE PLEASURE ACCEPTING YOUR APPLICATION FOR:**

PPTY ADDRESS:.....

LANDLORD: **ABN:**

TYPE OF PREMISES: **CARSPACE NO:** **LUG:**.....**STOREROOM:**.....

UNFURNISHED / FULLY FURNISHED / PARTLY FURNISHED

THE TENANCY AGREEMENT SHALL BE IN THE FOLLOWING NAME(S):

.....

YOUR RENT IS \$..... DATE DUE: OF EACH WEEK / FORTNIGHT / PCM.

YOUR RTA WILL COMMENCE ON...../...../..... AND IS FOR A PERIOD OF.....MONTHS / WEEKS.

**INITIAL ADJUSTED AMOUNT FROM/...../..... to the/...../.....
\$.....**

RENT IN ADVANCE/...../..... to the/...../..... \$.....

BOND \$.....

RTA PREPARATION FEE \$ nil

TOTAL: \$.....

LESS DEPOSIT: \$.....

BALANCE TO BE PAID: \$.....

- Calendar monthly rent is calculated on a daily basis.

Any further disclosure to tenant re;

- Property is being sold

.....

- Works being undertaken to building or surrounding area

.....

**This payment must be paid by BANK CHEQUE or MONEY ORDER made payable to
D'ETTORRE REAL ESTATE**

PERSONAL CHEQUES CANNOT BE ACCEPTED

Your appointment to sign the tenancy agreement has been made

Forat.....AM / PM.....

You may collect your keys on the day your agreement commences provided:

- All parties have signed the agreement and the Bond Lodgement Form
- And all payments have been made in full

Agents Signature: _____ Date: _____